

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MISSOURI  
EASTERN DIVISION

\_\_\_\_\_, )  
Plaintiff(s), )  
                )  
                )  
v.             )      Case No.  
                )  
                )  
                )  
\_\_\_\_\_, )  
Defendant(s). )

NOTICE OF INTENT TO USE  
PROCESS SERVER

Comes now \_\_\_\_\_ and notifies the court of the intent to use  
(Plaintiff or Defendant)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(name and address of process server)

To serve:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
in the  
(name of defendants to be served by this process server)

above-styled cause. The process server listed above possesses the  
requirements as stated in Rule 4 of the Federal Rules of Civil Procedure.

The undersigned affirms the information provided above is true and correct.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(attorney for Plaintiff)

\_\_\_\_\_  
(attorney for Defendant)